

**AWA PAPER & TECHNOLOGICAL COMPANY, Inc.**  
**Green Procurement Standards**



Issued on December 1, 2020 (Ver. 1)

**AWA PAPER & TECHNOLOGICAL COMPANY, Inc.**

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## **1. Environmental Policy**

We surrounded by the natural environment of mountains and rivers, has carried on the tradition of Japanese Awa paper and supplied special and functional paper to the world. We thank the regional environment and work on maintenance and improvement of the global environment across the organization toward the harmonious coexistence of nature and culture.

1. We work on the development of products and the enhancement of production technologies that lead to the maintenance and improvement of the environment.
2. We assess environmental impacts through business activities, promote resource and energy savings, and reduce industrial waste to promote the continuous improvement of the environment.
3. We promote the continuous improvement of environmental performance by establishing environmental objectives and goals through periodic reviews in order to promote environmental improvement activities.
4. We observe environment-related laws, regulations, ordinances, and other requirements as agreed by the organization to prevent environmental pollution and global warming.
5. We provide education to all employees and ask affiliated and subcontracting companies for understanding and cooperation in the comprehension of the environmental management system (EMS) and the enhancement of environmental awareness.

April 1, 2017

AWA PAPER & TECHNOLOGICAL COMPANY, Inc.

Yasuhiro Miki, President

## **2. Purpose and Scope of Green Procurement**

### **Purpose**

Since our founding, we have pursued the possibilities of paper and worked on innovative combinations with various functional materials as set forth in our management principle. At the same time, we have contributed to humankind and society through the provision of products and services designed to be in harmony with the environment.

We strive to create a sustainable society by procuring materials that comply with environmental laws and regulations and providing products with low environmental impact based on our management principle. We believe it is necessary to deepen mutual understanding and strengthen relationships with our suppliers to achieve the global goal, hence “AWA PAPER & TECHNOLOGICAL COMPANY, Inc. Green Procurement Standards” (hereinafter referred to as AWA Green Procurement Standards) have been issued. We request the understanding and cooperation of our suppliers with respect to the AWA Green Procurement Standards.

### **Scope**

These standards apply to the materials and all other procured items that go into the products sold by AWA PAPER & TECHNOLOGICAL COMPANY, Inc.

### **3. Definition of Terms**

#### **Restriction of Hazardous Substances (RoHS directive)**

A directive of the European Parliament and European Council related to restrictions on the use of certain hazardous substances in electrical and electronic equipment

#### **Registration, Evaluation, Authorization and Restriction of Chemicals (REACH)**

A regulation of the European Parliament and European Council related to the registration, evaluation, authorization and restriction of chemical substances

#### **Global Automotive Declarable Substance List (GADSL)**

An industry-wide list established to clarify the chemical substances contained in products that should be managed within the global automotive industry supply chain

#### **Customer requirements**

Green procurement standards, guidelines, guidance, etc. established independently by customers

#### **chemSHERPA**

A common scheme for transferring information on chemical substances contained in products that can be used throughout the supply chain (chemSHERPA-AI for articles and chemSHERPA-CI for chemicals)

Refer to <https://chemsherpa.net/> for details and method of use.

#### **Responsible mineral survey**

There is concern that mineral resources from the Democratic Republic of the Congo and nine neighboring countries could fund forces that are violating human rights and destroying the environment. As such, globally responsible mineral surveys and mineral procurement are being promoted. It is necessary to provide our customers with information on responsible mineral surveys by completing and submitting Conflict Minerals Reporting Templates (CMRT) and Cobalt Reporting Templates (CRT).

## 4. Requests to Suppliers

### 4.1 Request to suppliers for efforts to ensure the environmental quality of products

We request our suppliers to observe AWA Green Procurement Standards in order to procure products and materials that take the environment into account as part of our efforts to achieve a sustainable society.

Accordingly, we request submission of the AWA Green Procurement Standards Memorandum of Understanding.

### 4.2 Request for cooperation with management of chemical substances contained in products

Suppliers shall submit the documents below when requested by the customer and that they keep track of the chemical substances contained in their products as well as production equipment and indirect materials that come into contact with those products.

[Documents which must be submitted]

- chemSHERPA-AI for articles (or chemSHERPA-CI for chemicals)
- Safety Data Sheet (SDS; one that is GHS-compliant in the case of chemical substances/mixtures)
- Responsible Mineral Survey: Conflict Mineral Reporting Template (CMRT)

Cobalt Reporting Template (CRT)

(Download the templates from the URLs below)

CMRT: <http://www.responsiblemineralsinitiative.org/reporting-templates/cmrt/>

CRT: <http://www.responsiblemineralsinitiative.org/reporting-templates/cobalt-reporting-template/>

- AWA Green Procurement Standards Memorandum of Understanding

\*Resubmission may be required if any changes in document formats or, materials of the product.

[Documents to be submitted as necessary]

- Highly precise analytical data on substances restricted under the RoHS directive
- Customer-specific forms
- Other communication formats of chemical substance information

### 4.3 Changing materials

Suppliers shall make immediate notification for any changes in materials at environmental compliance reason.

#### **4.4 Request for observance of AWA Paper's customer requirements**

In addition to AWA Green Procurement Standards, we may request compliance with the green procurement standards of our customers on a case by case basis. In such cases, we request that precedence be given to requirements of our customers.

#### **4.5 Addressing of nonconforming products**

Nonconformity refers to a violation of customer requirements in delivered products, such as substances prohibited or restricted by the customer being mixed in, mistakenly used or the wrong product being delivered or the use of such substances in applications prohibited by the customer.

In the event of a nonconformity, we request immediate notification and that an investigation be carried out and countermeasures implemented.

#### **4.6 Request for global environmental conservation efforts**

We request observance of the AWA Green Procurement Standards, cooperation with activities to minimize environmental impact, which is one of the sustainable development goals (SDGs) we promote, and building of a production system that fully considers conservation of the global environment.

## **5. Contact Information**

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## **6. Issued Date**

December 1, 2020